

Conditional Patron Procedure

Center Point Library patrons' failure to return library materials for long periods of time deprives other patrons' access to those materials and causes increased workload and paperwork for library staff who track overdue materials.

All new patrons of the library will be automatically assigned conditional patron status for a period of thirty days. After this thirty day period, patrons will have standard patron status as long as materials have been returned in a timely manner during the discretionary period.

In addition, library privileges for existing patrons may be limited at the discretion of the Library Administration (library director). Such cause may include repeated failure to return library materials, pay fines or destruction of library materials.

Patrons not removed from a limited status may check out items at the discretion of the Library Administration (library director) per individual or family record for a period of three months. This period may be extended or more limited if materials continue to be kept past due during this limited checkout period. More library material may be checked out as these items are returned and checked off the patron record.

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